

UNION SETTLEMENT

Volunteer with Union Settlement

A List of Group and Individual Volunteer Opportunities

Fall and Winter 2014



Interested Volunteers Should Contact
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237 East 104th Street | New York, NY 10029 | T: 212.828.6000 | info@unionsettlement.org

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Volunteer as a Group



Gardening – Fall and Winter are important times for the garden to regenerate, and we have a lot to do to prepare for the colder months! Lend a hand with cleaning and weeding in our large community garden, El Sitio Feliz located at 237 E 104th Street or with a group of seniors at one of the smaller Senior Center Gardens at various locations in East Harlem. Gardening can take place any day, morning or afternoon. Any size group between 3-40 volunteers is welcome.

Do you have a green thumb? We are always considering planting new flowers in El Sitio. Let us know your ideas!

Meals-on-Wheels - Help pack and deliver meals to hundreds of seniors in the East Harlem community. Volunteers pack the food then separate into teams to deliver meals to seniors either on foot or in our transport vans. Many of our seniors are homebound and live alone, so volunteers provide them with a warm meal and give them someone to talk to. Meals are delivered **Monday-Saturday, 9:00am-12:30pm**. Weather emergencies provide a special challenge and are a great opportunity to help. Groups of 12 are preferable. On Thanksgiving (**November 27**) and Christmas (**December 25**), groups of 25 are preferable.

Meal Preparation – Help serve holiday meals for seniors and add holiday cheer at our Senior Centers. Serve meals at either Gaylord White Senior Center at 2029 Second Avenue, or Corsi Senior Center at 207 East 116th Street. Groups of 12 are preferable.



Holiday Gift Drive - Hold a toy drive at your office; place of worship, or just among friends. Every year we collect thousands of gifts for children ages **2-13 and senior citizens**. We rely entirely on support from volunteers and corporations to make the yearly gift drive possible. Boxes should be displayed in **early November**. Gifts will be picked up by **December 17-18th**.

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Gift Wrapping Party - Help us wrap the thousands of gifts we get donated. We ask volunteers to come to Union Settlement at 237 East 104th Street in groups for social “wrapping parties.” The wrapping party will be on *December 19th starting at noon and running into the evening.*

Host a Holiday Party - Each of our preschools, senior centers, and after school programs holds its own holiday celebration (totaling anywhere from 9-14 holiday parties a year), so we need a lot of extra hands! Help decorate a center and enjoy festive activities with guests. Parties usually occur right before the holidays. Any size group is welcome, although we prefer groups of 5-20 volunteers.



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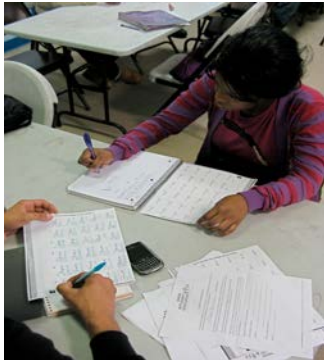
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Volunteer as an Individual

Homework Helper in Youth - Assist children ages 5-12 with their homework in our afterschool program located at our Washington Community Center, 1775 Third Avenue (at 98th Street). The program runs **Monday - Friday from 3:00pm-5:00pm**. Volunteers are given curriculum and help with general subjects such as Math and Reading.



Homework Space Helper in Elementary School - Assist children in grades K-2 with their homework in our afterschool program located at PS 112 (East 119th between Pleasant Avenue and FDR). The program runs **Monday - Friday from 3:00pm-4:00pm**. Volunteers who like to read out loud and who enjoy teaching reading to children are welcomed.



Homework Helper in Elementary School – Assist special needs children in elementary school with their homework in our afterschool program located at PS 138 (East 128th Street between 3rd Avenue and Lexington Avenue). The program runs **Monday - Friday from 3:00pm-4:00pm**. Volunteers who are accustomed to helping children with special needs especially welcomed.

High School Equivalency Teaching Assistant - Volunteers will prepare Adult Education students in East Harlem to take the High School Equivalency (formerly GED) exam by teaching basic math, writing, reading comprehension, grammar, and social studies. Volunteers will work alongside a full-time staff teacher teaching a class of 15-20 students. Curriculum and materials will be provided 5 days in advance so that assistants can familiarize themselves with the materials to be taught. Classes take place at 237 E 104th St, New York, NY. Reading, writing, and social studies classes are held **Mondays and Wednesdays from 12:00pm-3:00pm**. Math classes are held **Mondays-Thursdays from 12:00pm-3:00pm**. Volunteers are encouraged to commit to individual



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trimesters, with the entire school year running from *September 15, 2014 to June 18, 2015*.

Literacy Partners - Improve the overall English fluency of Union Settlement Adult Education students, with a particular focus on literacy. Strong English skills are required, and being bi-lingual is a plus. Volunteers will work one-on-one or with a small group to cover provided curriculum. Classes take place at 237 E 104th St, New York, NY. Volunteers serve at least one shift per week on *based on their availability*.

Senior Activity Specialist - Help develop and implement exercise or recreational activities, such as dance, knitting, gardening, and art, for senior participants in Union Settlement's programs. Volunteers will assist in the creation of educational materials for senior activities and motivate seniors. The activities are held in the morning on weekdays and the commitment is at the discretion of the volunteer.



Friendly Visiting - Visit Seniors in their homes for an hour each week. During that time volunteers can chat, read aloud, go for a walk, play board games, and assist with light errands. Volunteers should commit to 3-4 hours per month for 3-6 months.



Senior Chats - Volunteers can call a Senior to check on them and have a friendly conversation. Volunteers should commit to 2-4 hours per month for 3-6 months. This activity is great because it can take place anywhere.

Beautification & Maintenance Volunteer - Help improve the appearance of our centers by gardening, painting or cleaning.

Administrative Assistant - Volunteers will help with filing and data entry in any of our locations. Commitment is between 2-5 hours per week.

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